

Minutes of the U3A Nelson Committee Meeting at Peter Sutton's, 25 May 2016 at 10.00am

Present: Peter Sutton(President), Lindsay Hunter(Secretary), Allison Robertson (Treasurer), Kay Hunter, Heather Clendon. Robyn Gordon, Paul Lunberg, Anne White, David Turner, Jill Dickinson. Apologies: Gordon Suddaby, Jessica Grey.

That Robyn be co-opted to the Committee (Peter/ David).Carried

MINUTES of Committee meeting 27 March 2016 (as circulated) were taken as read, and confirmed. (Peter, Kay)Carried

FINANCIAL: Treasurer's previous committee reports (December – April) received, and payments approved. (Alison/Peter)Carried

31 December 2015:

| | | |
|-----------------|------------|-----------|
| Opening balance | Cheque acc | \$1060.24 |
| Closing balance | Cheque acc | 2300.07 |

31 December 2015:

| | |
|--------------------------|-----------|
| Opening balance savings | \$6591.67 |
| Interest January | 8.74 |
| Interest February | 7.28 |
| Closing balance 29/2/16. | \$6607.69 |

Payments January:

| | |
|-----------------------|----------|
| Convenor's stationery | \$ 56.69 |
| P.O. Box fee | 175.00 |
| 19 th Nelson Ltd | 232.50 |
| Speaker's gifts | 29.98 |
| Expo deposit | 20.00 |
| Nelson Golf Club | 50.00 |
| Receipt book | 24.00 |

Receipts January

| | |
|------------------------|----------|
| Subscriptions January | \$140.00 |
| Subscriptions February | 1370.00 |
| Feb morning tea | 318.00 |

31 March 2016:

| | |
|----------------|-----------|
| Westpac Cheque | \$3505.07 |
| Westpac Saver | 6613.44 |

29 April 2016:

| | |
|----------------|-----------|
| Westpac Cheque | \$5050.21 |
| Westpac Saver. | 6617.38 |

April payments:

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|--------------------|---------|
| Printing pamphlets | \$35.00 |
| Nelson Golf Club | 50.00 |
| The 19th Nelson | 255.00 |
| President's gift | 35.00 |

April receipts:

| | |
|---------------|---------|
| Interest | 0.14 |
| Subscriptions | 1560.00 |
| Morning tea | 360.00 |

The Committee agreed to recruit a reviewer within one week. (Peter/Heather) Carried

CORRESPONDENCE

Anne Mitchell's letter tabled re standard of general meeting speakers.

Discussion ongoing as no agreement on remuneration. Lindsay to reply to Anne.

Report re quotes for improved sound system for general meetings (Lindsay/Peter) Carried

MEMBERSHIP

Paul reported that there are close to 250 paid up members.

Agreed that new members should be informally welcomed within a week of their registration by phone call.

Heather and others offered to help Anne with the calls.

Whether or not a larger face to face meeting is needed is dependent upon the number of new members.

RATA APPLICATION

Kay reported that the application was presented on 6 May. The Foundation has a commitment to a 6 week turn-around time.

STUDY GROUPS

14 groups with vacancies

40 active groups without vacancies

No groups closed during period since last meeting

New groups:

Applying Thinking Skills (Colin Davis)

In Pursuit of Happiness (Gerard Moonen)

Isms. (Paul Bieleski)

Ramblers (Margaret Robertson)

Successful Gardening: Science not myth (Bill Brett)

FREQUENCY OF COMMITTEE MEETINGS

Peter moved that the Committee meet monthly if there is the need. (Peter/David) Carried

COMMITTEE RESPONSIBILITIES

Several adjustments were made to the Committee responsibilities guide to reflect the new

Committee. Editors role (new) Robyn agreed to help assemble the content, and Heather will edit.

Kay to update the manual. The updated manual will be put onto the website once completed.

PAYMENT/RENUMERATION of Guest Speakers

Payments and gifts to invited speakers was discussed. Agreed that for the time being the Committee will make ad hoc decisions as needed.

REPRESENTATION of U3A NELSON at POSITIVE AGEING FORUM

Peter reported on the importance of the forum, recommending that the U3A Committee report on the forum by taking turns to attend the monthly meetings.

EQUIPMENT & SPEAKERS for MEMBER'S MEETINGS

David, Paul and Lindsay to evaluate the sound systems tabled at the meeting.

Kay to purchase a Whiteboard

Pointer and screen to be discussed at the July Committee

Meeting closed at 12.20